

***Salem County Christmas  
at the  
Salem County Fairgrounds  
December 8<sup>th</sup> - 10<sup>th</sup>  
4pm - 10pm***

Dear Vendor,

The Salem County Fair Association is extremely excited for our 1<sup>st</sup> Christmas Event. We are thrilled that you are interested in participating and making this experience such a success.

Please remember that this will be our first time ever hosting an event like this and we hope that we can continue to grow each year. We ask all vendors to decorate their space appropriately to go with them of our event.

The information below is the information that you NEED to READ:

- Exhibitor set -up is Friday the 8<sup>th</sup> from 12:00p.m. – 3:00 p.m. ONLY.
- The gate opens at 4:00 p.m. on Friday ALL cars must be out of the main area by 3:00 p.m.
- Exhibitor spaces are on a first-come basis (you can pick your spot when you arrive).
- Food Trailer and Self-Contained Units MUST contact (856) 469-3442 for pricing.

**Please mail ALL forms to:**

**Salem Co. Fair Asso.  
PO BOX 571  
Penns Grove, NJ 08069**

**Salem County Christmas  
at the  
Salem County Fairgrounds  
Vendor Contract**

OFFICE USE ONLY (10/23)  
Date Contract Rec. \_\_\_\_\_

- Pay w/voucher \_\_\_\_\_
- By: cash/ck: \_\_\_\_\_ # \_\_\_\_\_

**1 PARKING PASS per Contract**

- \* Fair phone (Monday – Friday) 856-565-8366 – website: [www.salemcountyfair.com](http://www.salemcountyfair.com)
- \* Before setting up your display, you must check in at the Office on **FRIDAY 12:00p.m. - 3:00pm.**
- \* Checks are to be made out to: Salem County Fair Association.
- \* **EVENT CLOSING: You can break down Sunday after 9:00 p.m. ONLY**

Business Name: _____	Phone: _____
Address: _____	Fax: _____
_____	Email: _____

**NOTE: VENDOR SET-UP WILL ONLY TAKE PLACE ON Friday December 8<sup>th</sup> between 12:00 p.m. – 3:00 p.m.**  
 No set-up vehicles permitted in the main area after 3:00 p.m. – vehicles will be towed if necessary.  
 Paid parking begins AT 4:00 p.m. Friday.

**TYPE OF EXHIBIT:**

CRAFTS _____	SOCIAL SERVICES _____
AGRICULTURE _____	EDUCATIONAL _____
AUTOMOTIVE _____	
COMMERCIAL _____	OTHER: _____

**CHECK ONLY ONE:**

\_\_\_ **FOOD TRAILER**  
 Indicate \_\_\_ lineal feet required (incl. tongue length.) If electric is required – list breaker size. \$  
**(Only ONE trailer/unit permitted per food vendor)**  
 ALL Food Product \_\_\_\_\_

\_\_\_ **SELF CONTAINED RETAIL UNIT**  
 Indicate \_\_\_ lineal feet required (incl. tongue length.) If electric is required – list breaker size. \$  
**(Only ONE trailer/unit permitted per vendor)**

\_\_\_ **BOOTH - \$60.00 (Approximately 8 x 8 – under our cover)**

\_\_\_ **I HAVE MY OWN TENT** – I only need outside space for my tent (check **ONE** below)  
 (\_\_\_ 10 x 10 - \$50.00) **OR** (\_\_\_ 10 x 20 - \$75.00)

Payment DUE with Contract!

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 (by signing your also acknowledging that you have read page 2)

## RULES AND REGULATIONS (10/23)

1. The exhibitor hereby releases the Salem County Cooperative Fair Association, Inc. from any and all responsibility or liability for injury or damage to any of the above entries or exhibits and also releases and agrees to indemnify the Salem County Cooperative Fair Association, Inc. against any damage, claim, legal proceeding or judgment arising out of the transportation, entry or exhibition of the above listed entries or exhibits at said Fair and further agrees to hold the Salem County Cooperative Fair Association, Inc. harmless from loss of property or claim or suit for injury, damage or blame resulting from any personal injury sustained by the exhibitor, his agents, servants, employees, licensees, or guests by reason of any cause whatsoever.
2. **Set up information:** **SET UP WILL BE ON FRIDAY 12:00 pm TO 3:00 PM. THERE WILL BE NO SET-UP VEHICLES PERMITTED ON THE GROUNDS after 3:30 pm Friday.** Paid parking begins on Friday evening at 4:00 p.m.
3. **Tear down information:** **Exhibits are not be taken down before 9:30 PM on Sunday, and cars, trucks, vans, etc. may not come onto the exhibit area before 9:30 PM. Sunday. All exhibits must be removed from the Fairgrounds no later than 11:00 PM on Sunday. Exhibits are to be open to the public until 9:00 PM all 3 evenings.** Security will continue to be provided Friday & Saturday night.
4. **Display spaces will not be held until your Exhibitor's Contract and payment is received.** This includes "under cover" space from the previous year. Space may be limited.
5. **Food vendors** must have a permit from the Salem Co. Dept. of Health. "Enclosed Mobile Food Trucks" must have a NJ Type One NJ Fire Code Permit. "Home prepared" foods: It is the responsibility of vendors who sell home prepared foods (foods prepared in a kitchen that has not been inspected by the Local Health Dept.) to contact the Salem County Dept. of Health (856-935-7510 x 8448) to secure an "Unregulated Food Notice".
6. Adequate lighting will be supplied by the Fair Assn. (You will need a ladder and long cord!)
7. Security protection around the clock is provided and all reasonable precautions are taken to protect the exhibitor's property. Special items of value should be removed overnight. Booths not manned are the responsibility of the vendor. The Fair Assn. is not responsible for any items left after Sunday evening at 11:00 p.m.
8. NO Gambling and selling of chances will be permitted during this event.
9. All buildings and the attached shed row booths are smoke free.
10. Tents: It is the exhibitor's responsibility to see that their tent has a fireproof rating indicated.
11. Live animals can not be sold. No crafts/etc. that resemble "weapons" can be sold.
12. Motorized vehicles: only vehicles operated by Fair personnel can be used on the grounds.
13. The Exhibitor hereby agrees to comply with all Rules/Regulations set forth by the Salem Co. Fair Assn.

**\*\*\*PAYMENT DUE WITH CONTRACT\*\*\***

**Please sign and return page 1 only, with your check to:**

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Salem Co. Fair Asso.  
PO BOX 571  
Penns Grove, NJ 08069

Phone: 856-469-3442(Rachael) / 609-472-0256 (Andy)  
E-mail: [sickler02@gmail.com](mailto:sickler02@gmail.com) / [wareandy13@gmail.com](mailto:wareandy13@gmail.com)